

Standards of Conduct
NSPI Job Descriptions
February 11, 2009

President & Chief Executive Officer, Nova Scotia Power Inc.

The Senior Executive of the Company with accountability to the NSPI Board of Directors for all aspects of the business.

Executive Vice President & Chief Operating Officer (COO)

Is responsible for the leadership and strategic management of NSPI's Power Production, Customer Operations, Customer Service and Technical & Construction Services Divisions.

Transmission Operations & Reliability Functions

General Manager, Customer Operations

Is responsible for the overall leadership, planning, direction, operation and management of NSPI's Transmission and Distribution systems to ensure safe, reliable and cost-effective service for customers.

Director, Control Centre Operations

Is responsible for directing the safe, secure and efficient operation of the bulk and distribution power systems, interconnection operations and open access transmission services as well as efficient operation of the NSPI System Control Centre.

Director, System Control

Is responsible for providing day to day management of system operations focusing on the safe, secure and economic operation of the transmission and distribution systems.

System Control Superintendents

Are accountable for supervising the operation of the bulk and distribution power systems, and interconnection operations with adjacent utilities, to achieve maximum system reliability and safety.

System Operators

Are responsible for real time unit dispatch, operating and monitoring remotely controlled generation, transmission and interchange facilities, coordinating network switching for planned and emergency maintenance, system restoration and generally ensuring the optimum level of security is obtained for the power grid.

Control Centre Engineers

Are accountable for the development of plans and guidelines for the safe, economical, optimum and reliable operation of the electric power network. Some of these positions are also accountable for outage evaluation and analyzing system response to disturbance conditions.

Manager, Technical Services

Is responsible for the provision of effective technical services to Control Centre Operations for the safe, secure and reliable operation of the bulk power and distribution systems.

Engineering Specialist and Engineer (Protection)

Are accountable to provide protective relay settings for all NSP transmission lines and substations plans and to specify and schedule protective relaying maintenance. Also accountable for outage evaluation and analyzing protection and control system response to transmission system forced outages.

Outage Coordinator

Is responsible to schedule and co-ordinate all planned work involving transmission components, prepare and/or approve switching procedures. Is responsible to produce daily, weekly and yearly transmission outage plans based on transmission line and substation maintenance, generator maintenance and customer needs.

Engineer (Interconnection)

Is responsible to ensure that generator interconnection requests are coordinated in a cost effective and timely manner and consistent with NSPI's Standard Generator Interconnection Procedures.

Manager, Open Access Transmission

Is accountable to oversee the development, implementation, and administration of open access transmission services, and for issues related to transmission interconnection contracts and other transmission services. At Nova Scotia Power this role also serves as Chief Compliance Officer for the Standards of Conduct.

Manager, System Support

Is responsible for management of critical support systems including Supervisory Control and data Acquisition (SCADA), Outage Management (OMS) Geographic Information (GIS) and service contracts.

Application Support Specialists

Are responsible for ensuring the effective use of the OMS and GIS systems to support operations.

SCADA Support and Applications staff

Are responsible for managing the engineering design, technical support and material acquisition and the operation of the SCADA (supervisory control and data acquisition) system to ensure safe, reliable, economic and efficient operation of the Nova Scotia Power electric system.

Director, T&D Asset Management

Is responsible for directing the development of transmission, distribution and station plans including related communication, protection and control facilities to meet forecasted loads and to support new sources and users of the electrical system.

Manager, Transmission Engineering

Is accountable for the supervision and preparation of plans to insure the long-term adequacy, reliability, and economic operation of the grid transmission system including interconnections.

Transmission Engineers

Are accountable, for the identification, evaluation and preparation of plans and recommendations to insure the long-term adequacy, reliability, and economic operation of the grid transmission system including interconnections.

T&D Asset Managers

Are responsible for managing assigned technical and service areas providing design, construction, forestry, environmental, fleet and inventory control services for the transmission and distribution system.

Manager, Distribution Engineering

Is accountable for the supervision and preparation of plans to insure the adequacy, reliability, and economic operation of the distribution system.

Manager, Transmission Maintenance and Operations

Is responsible for the development and performance of processes to support the delivery of transmission system operations across the province.

Transmission Maintenance and Operations Supervisors and Engineers

Lead the field teams responsible for delivering transmission operations and maintenance.

Operations Managers

Are responsible for managing all aspects of the Company's electrical operations in their designated territories.

Wholesale Merchant Functions

Senior Technical Advisors

Are responsible for generation planning including capital investments; generation services including technical expertise to plant operations; generation project management for plant design and construction.

Director, Generation Services

Manages generation fleet support including project management and engineering services.

Generation Planning Staff

Are responsible for generation planning and capital budgets.

GM, Carbon Management

Is responsible for resource planning related to emissions and carbon compliance.

Senior Manager, Renewables

Is responsible for identifying opportunities to add more renewable energy to NSPI's generation capacity.

Director, Plant Operations

Is responsible for the fuel cost management and reliability of NSPI's generating plants.

Plant Managers

Are responsible for managing all aspects of operations in their designated generating stations.

Director, Fuels, Energy & Risk Management

Is responsible for the development of fuel strategy as it relates to NSPI's generating fleet including procurement, risk management plans, exporting and importing of electricity and selling of natural gas.

Scheduling & Plant Dispatch Team

Is responsible for the economic dispatch of NSPI's generation fleet, power purchase agreements, and various customers as well as the marketing function of NSPI Power Production. Is also responsible for load forecasting for the NSPI Control Area as well as providing dispatch schedule/resource plan to the System Control Centre and the Reliability Coordinator (NBSO).

Energy Marketers

On a 24/7 basis, the Energy Marketers are responsible for optimizing the hourly dispatch of NSPI's generating fleet as well as interfacing with the neighbouring power markets; are an ongoing liaison between NSPI generating facilities, the System Control Center and other counterparties.

Other Fuels, Energy & Risk Management Staff

Are responsible for the cost-effective management of fuel procurement, delivery and consumption for NSPI's generating plants.