



**OATT Standards of Conduct
NONCONFORMANCE
REPORT**

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OATT-SoC-004
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Description of Nonconformance: Non-conformance Report NCR-2017-4

OATT Standards of Conduct Non-Conformance Reporting: OATT-SoC-003


Failure of electronic links on the OASIS page.

Electronic links to the NERC Reliability Standards, and to the NS Power Transmission and Wholesale Merchant Function Job Descriptions are broken or de-activated.

While this type of event is not listed as a non-conformance event in Section 3 of the *OATT Standards of Conduct Non-Conformance Reporting* document, the list is not intended to be all-inclusive. As such, the failure of these electronic links has been recorded as a non-conformance event.

Originated By Dave Kelly Date May 30, 2017 Forward to Manager/Supervisor

Corrective Action Taken to Prevent Recurrence

Manager / Supervisor Dave Stanford
Sr. Manager, Control Centre operations  Date Jun. 1, 2017

Complete below and forward to the Control Centre Administrative Assistant

Cause

1. NERC Reliability Standards:

It is not certain why the existing OASIS link to the NERC Reliability Standards was no longer working correctly. However, on April 10, 2017, the cyber security of the NPCC web site was enhanced to enable the use of two factor authentication, and it is likely that some of the changes associated with that work rendered the OASIS link invalid.

2. Wholesale Merchant Function Job Descriptions:

As a result of the organizational and role changes within NS Power, it was noted that many of the roles described in the [Transmission Function and] Wholesale Merchant Function job descriptions no longer appeared on the organizational chart. To avoid confusion until the organizational chart was updated, the link to the job descriptions was intentionally disabled.

ISSUE # 1, REV. 0

**AUTHORIZATION: Alison Gillan
OATT SoC Chief Compliance Officer**

DATE: June 10, 2005



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Immediate Corrective Action

1. Re-establish the link to the NERC Reliability Standards by June 6, 2017 as directed by the NS Utility and Review Board (The Board) Board in their May 17, 2017 response to the Nova Scotia Power Inc., System operator 2016 Wholesale Market Report (P-194; M07951).

Completed on May 24, 2017

1. Re-fresh the Transmission Function and Wholesale Merchant Function job description document by June 6, 2017 as directed by the NS Utility and Review Board (The Board) Board in their May 17, 2017 response to the Nova Scotia Power Inc., System operator 2016 Wholesale Market Report (P-194; M07951). The update to the job description list will be based on the May 23 update to the SoC Organizational Chart.

Completed on June 6, 2017

Long-Term Corrective Action

1. Trouble shoot broken OASIS links within 7 business days of notification of broken link.
2. Update the job description list as required with each update to the SoC Organizational Chart.

Follow Up of Corrective Action

1. Confirmation notification from OATT Manger to Sr. Manager, Control Centre Operations.

Followed up by:



Date:

Sept 29, 2017

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AUTHORIZATION: Alison Gillan
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DATE: June 10, 2005